



## **External Provider (Supplier) Requirements**

**JPS Composite Materials recognize you, our external providers, as a key to our continued success. In view of that and as per the Aerospace Standard AS9100 we present the following requirements.**

1. The supplier shall apply appropriate controls to their direct and sub-tier external providers, to ensure that requirements are met.
2. The supplier shall maintain procedures for controlling documents and managing their records; record retention is current year plus 10 years with disposal thereafter in an appropriate manner.
3. The supplier shall implement and maintain a Quality Management System (QMS) in conformance with ISO9001/AS9100.
4. The supplier shall use customer-designated or approved external providers, including process sources (e.g., special processes) if required to do so.
5. The supplier shall notify the JPS Composite materials of nonconforming processes, products, or services;
6. The supplier shall prevent the use of counterfeit parts in their process, and report any issues affecting JPS.
7. The supplier shall notify the JPS Composite Materials of changes to processes, products (including product name changes) or services, including changes of their external providers.
8. The supplier shall flow down to its external providers applicable requirements including JPS Composite Materials requirements.
9. The supplier shall afford the right of access by JPS Composite Materials, their customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, as needed.
10. The supplier shall ensure that its employees are aware of:
  - a. their contribution to product or service conformity,
  - b. their contribution to product safety,
  - c. the importance of ethical behavior.
11. Suppliers shall make efforts to prevent or eliminate foreign object debris (FOD) from its processes and materials.
12. Supplier shall respond to all corrective action requests within the identified time frame.
13. Supplier shall supply certificate of conformance for all materials received.
14. Supplier shall maintain a calibration system that is in compliance with ISO 17025 or equivalent.
15. Supplier shall assure the competency of all associates in performing work directly or indirectly affecting the conformity of products shipped to JPS.
16. Supplier shall establish a business continuity plan to identify, analyze, evaluate and mitigate associated risks.
17. Supplier shall maintain a traceability system for all products shipped to JPS.